



News Release, March 16, 2020
City of Bee Cave Response to COVID-19

The City of Bee Cave has made the decision to modify City operations beginning Monday, March 16, including the Municipal Court, the Planning and Development Department, the Old Bee Cave School House, and the Bee Cave Public Library. All business with the City should be conducted through online services, via email, or by telephone.

City officials are meeting regularly to discuss the rapidly changing conditions. The City appreciates your patience as we all work through this unprecedented situation. We encourage everyone to obtain information about the Coronavirus (COVID-19) from official sources including the following:

- [Centers for Disease Control & Prevention \(CDC\)](#)
- [World Health Organization \(WHO\)](#)
- [Texas Department of State Health Services \(TxDSHS\)](#)
- [Travis County](#)
- [Austin Public Health \(APH\)](#)

Thank you for your cooperation in helping us keep our community safe and healthy. Please see below for detailed information on specific city departments.

MUNICIPAL COURT

COVID-19 UPDATE: At this time, the Court is ceasing in-person payments and document submissions.

Please proceed to the [payment website](#) to make your request to complete a driving safety course. Please email the Court to make your request for a pre-trial hearing or to re-set a court hearing at court@beecavetexas.gov. If you are currently on a deferral or currently completing a driving safety course, please submit your completion documents by email. If you are completing community service hours, please email your timesheet.

Please proceed to the payment website to pay your citation or mail a money order. If you are making payment installments, please email a credit card authorization form.

PLANNING & DEVELOPMENT

In response to COVID-19, the Bee Cave Planning, Development, and Permitting Department is modifying its operations:

- The walk-up service window is closed and we are not scheduling any in-person meetings. However, all staff remains available to answer questions via phone and email. For general questions, please contact Reggie Brooks at 512.767.6675 or rbrooks@beecavetexas.gov. A complete department directory is available [here](#).
- We are not accepting in-person payments. To pay with a credit card and for the quickest turn around, please use the payment function available through [My Government Online](#) or call Reggie Brooks at 512.767.6675 to pay over the phone. If you wish to use check or cash, you may mail payment to the following address; please include the permit number and contact information to ensure timely processing.

4000 Galleria Pkwy
c/o Bee Cave City Hall Attn: Reggie Brooks
Bee Cave, TX 78738

- For the foreseeable future, our building permit inspection timeframe and policies remain the same. However, we request limiting questions about the inspection to phone/email before or after the inspection is conducted. Stephen Myrick, Building Official and primary inspector, is available at 512.767.6673 (office); 512.569.0705 (cell); and smyrick@beecavetexas.gov.
- Planning, engineering, and building plan review timeframes and policies are unaffected.
- The 3/17/2020 Planning & Zoning Commission Meeting is **cancelled**. The Backyard at Bee Cave Public Hearing will be rescheduled and re-noticed for a later date, tbd.

PUBLIC LIBRARY

Bee Cave Public Library is closed until further notice. All book returns are closed, so please keep all library materials at home until we reopen. No fines or overdue fees will be charged. Items currently on hold will be available when the library reopens. No new holds will be accepted during the time we are closed. For questions, please email us at library@beecavetexas.gov.

In the coming days and weeks, we will work to find ways to continue to serve our community within the health and safety guidelines established by our local, regional, state, and federal authorities.